



# *KENTCHURCH*

## *PARISH COUNCIL*

*Minutes of an Ordinary Meeting of  
Kentchurch Parish Council  
held at The Auction Rooms, Pontrilas  
on Wednesday 21<sup>st</sup> March 2018*

No KPC/MW/073

**Present**

Councillor Mr J L Pring Chairman  
Councillor Mr (John) K J Chance Vice – Chairman  
Councillor Mr J Cole  
Councillor Mr T Edwards  
  
Clerk Mr M Walker

**Also Present**

One further member of the public

**Meeting declared open by the Chairman at 7.30pm**

**1.0 Apologies**

Councillor Mr B C Griffiths had tender his resignation by email to the Parish Council Clerk  
The Parish Clerk would now contact the Monitoring Office to register the vacancy  
The Clerk, on behalf of the Parish Council, to send a letter of thanks to Brian for his time as a Parish Councillor  
Apologies were received and accepted from Ward Councillor Mr Peter Jinman and Mr Dave Roden Lengthsman/Contractor  
Locality Steward Mr Paul Norris and Police Representative not present

**2.0 Declarations of Interest**

- 2.1** To receive any declarations of interest in agenda items  
No declarations of interest were made
- 2.2** To consider any written applications for dispensation  
No written declarations of interest made

**3.0 Minutes**

The Minutes of the Ordinary Parish Council Meeting No KPC/MW/072 held on Wednesday the 24<sup>th</sup> January 2018 were signed by the Chairman as a true record

**4.0 Financial Report**

**4.1 Receipts**

3<sup>rd</sup> Quarter Claim for the Lengthsman Scheme received by BACS £192.67  
reference 3903130

**4.1i)** Invoice KPC/18/02/17 sent to Ewyas Harold Group Parish Council  
reference Joint Neighbourhood Development Plan Referendum Postage Costs  
135 x 2<sup>nd</sup> Class Stamps @ £0.56p each  
Total £75.60 not yet received

Invoice KPC/18/03/01 sent to Ewyas Harold Group Parish Council  
reference Joint Neighbourhood Development Plan Hard Copies x 3 plus postage  
Total £21.53 not yet received



## 4.2 Invoices for Payment

M Walker Invoice No 578 Edit Print Distribute Referendum Newsletter Cheque Number 100967	£202.50
Clerk's Salary February 2018 Gross	£255.52
Mileage	£17.19
Postage	£8.40
Stationery & Consumables	£118.45
TAX £51.20 NIC £0.00	
Nett Pay	£348.36
Cheque 100968	
Clerk's Salary March 2018 Gross	£255.52
TAX £51.00 NIC £0.00	
Nett Pay	£204.52
Cheque 100969	
HMR&C 4 <sup>th</sup> Quarter Payment January February March Cheque 100970	£153.20

## 4.3 Bank Balances as per Statements

Community Account @ 28 <sup>th</sup> February 2018	£4,504.59
Bank Reconciliation 21 <sup>st</sup> March 2018 to agree with Bank Statement dated 28/02/2018 and signed £4,504.59	
Business Premium Account @ 31 <sup>st</sup> January 2018	£13,303.58
Bank Reconciliation 21 <sup>st</sup> March 2018 to agree with Bank Statement dated and signed 21/03/2018 £13,303.58	

### All Payment Unanimously Approved

{Finance/Reconciliation Sheets given to all Parish Councillors}

## 5.0 Reports

### 5.1 Ward Councillor Mr Peter Jinman

Not present but email sent 19<sup>th</sup> March 2018 and read out by Parish Council Chairman  
*"Malcolm, As you are aware at the first meeting of the parish council that I attended the issue of the not long since summer music, etc, festival was aired. I then registered my interest and concerns with the planners at the Council. At that time there had not been an application for another festival this year but I am now aware that, although nothing has as yet been officially applied for, that some preliminary inquiries are again in hand. It would appear that this time the festival might be a larger one and because of this it will require planning permission of a different nature and standing. If it does intend to grow in size then a consultation exercise will be required locally. There will also be the need for an event management plan and a safety advisory group. I will keep an eye on this and make sure that the parish council is kept informed. I will have to send my apologies for the meeting of the Parish Council this week and would be grateful for an email as to anything that is of concern to the council. Regards, Peter "*

### 5.2 Police Report

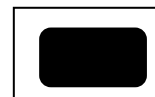
See Item 12.0

### 5.3 Lengthsman Report

Not present

### 5.4 Memorial Hall Delegate Report

Councillor Mr Trefor Edwards attended a meeting  
Portacabin plus cladding and walkway for extra storage  
Kitchen to be upgraded  
Hall floor is still a problem  
The hall is very well used  
Dore Community in situ at the hall



## **6.0 Public Question Time**

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise or ask the Parish Council questions

No matters raised

## **7.0 Neighbourhood Development Plan Update**

The Referendum took place on Thursday March 15<sup>th</sup> 2018

Results were 281 “Yes” Votes (86.2%) and 45 “No” Votes (13.8%)

Total number of votes recorded represented 24.11% of the registered electors

The Neighbourhood Development Plan is now fully “made” and carries weight with regards to planning applications.

Printed copy of the plan given to all Parish Councillors

Steering Group will now be wound up and all payments, expenses etc. will be settled.

Agenda item for the next full Parish Council meeting

## **8.0 A465 Llangua to Pontrilas Saw Mills – Speed Limit Review**

Update from Clerk

*“Email sent 2<sup>nd</sup> March 2018 Amol, Apologies for not relaying Kentchurch Parish Council’s response to you earlier. Following considerable discussion about the speed limit and location as well as the pedestrian crossing issue the Parish Council*

*Resolved:- to accept and support the report from ADL Traffic and Highways Engineers Ltd  
Best Regards Malcolm Walker Clerk to Kentchurch Parish Council”*

## **9.0 Sunrise Celebration Festival on Kentchurch Estate**

Clerk to update – replies received

See Item 5.1

Email reply received from Lucy Bond 25<sup>th</sup> January 2018

*“Dear Mr Walker, Thank you for your letter dated 18<sup>th</sup> January 2018 received by the Licensing Department on 23<sup>rd</sup> January 2018.*

*I understand that Marc Willimont has already responded to you via email regarding this matter.*

*Kind regards, Lucy Bond Licensing Section Herefordshire Council”*

2<sup>nd</sup> February 2018 letter received from Group Commander Stuart Crebbin Hereford & Worcester Fire and Rescue Service *attachment 1*

## **10.0 Highways and Footpaths**

To receive **new** information on any Parish Highway including Public Footpath Issues

Spitehouse - mud on road

Letter to be sent to Mr Russell Pryce Collins Design & Build reference confirmation of 3 x street lights and time scale for development

Ditch at Bradley – hole in hedge

Signs at development

Signs still require collection at Railway Arch Pontrilas

Culvert blocked and no barrier where the car went into the river

Clerk to contact Locality Steward Mr Paul Norris

All Footpaths walked

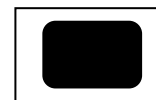
Finger Post at Crosslyde

## **11.0 Data Protection Changes**

To consider relevant changes to the Data Protection Laws in 2018

Information given to all Parish Councillors which comes into force 25<sup>th</sup> May 2018 - a watching brief

Clerk attended Data Protection Training Friday 23<sup>rd</sup> March 2018 at Herefordshire Council Plough Lane



## 12.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received

### Planning Applications Update

- 2<sup>nd</sup> May 2017 Planning Application P171547/XA2 Timber and Builders Merchant Pontrilas Application for approval of details reserved by conditions 3, 4 and 15 attached to planning permission 142033  
Type PP Approval of details reserved by condition  
**Still Valid**
- 10<sup>th</sup> January 2018 Planning Application 174767 Land South East of A465 near Pontrilas Sawmills Pontrilas Hereford HR2 0BE  
Proposed re-location of Black Mountain Quarries comprising the change of use of land for storage, processing and sale of natural stone and associated products, stone cutting building, dispatch building, offices, display areas and associated staff and customer parking, sustainable drainage and new vehicular access  
Type Council Development Reg 4  
**Still Valid**

### Correspondence

25<sup>th</sup> January 2018 Report highway drainage issues – Pontrilas Blocked Drain under Railway Bridge  
Case Reference Number CAS-663895-Y1K1P2

March 2018 **Golden Valley Safer Neighbourhood Team (SNT) Newsletter**

Your team, based at Peterchurch PC 164 Roger Bradley 07976 938 75

roger.bradley@westmercia.pnn.police.uk

PCSO 6173 Fiona Witcher 07773 054582 fiona.witcher@westmercia.pnn.police.uk

PCSO 6378 Pete Knight 07773 053919 peter.knight@westmercia.pnn.police.uk

Crime Trends **1st – 28th February 2018**

An HGV parked in a layby on the A465 near **Pontrilas** had 400 litres of diesel stolen from its fuel tank overnight on Wednesday 31st January / Thursday 1st February Incident ref 58s 010218

Between 3pm on Friday 2nd and 10.30am on Saturday 3rd February, a shed next to an annexe in **Abbeystead** was entered and two Husqvana chainsaws and a disc cutter were stolen. No forced entry was made  
Incident ref 399s 030218

A house in **Middlewood** near Clifford was broken into between 9.30am and 12.30pm on Wednesday 7th February. Entry was forced to the rear door using a spade, and several locked internal doors were also forced open and an untidy search of the premises was made but it doesn't appear anything was taken  
Incident ref 264s 070218

A house in **Pontrilas** was also broken into on the 7th February, this happened between 3.30-4.00pm. Entry was gained by breaking a small window at the rear of the property, a quantity of cash was stolen. This is believed to be linked to the burglary at Middlewood Incident ref 456s 070218

A workshop next to a property also in **Middlewood** was entered sometime between Saturday 3rd and Wednesday 7th February and two Stihl chainsaws and two Stihl hedge cutters were stolen  
Incident ref 433s 070218

A shed at an isolated property in **Bredwardine** was entered sometime between Friday 2nd and Saturday 10th February and a Stihl chainsaw was stolen  
Incident ref 343s 100218

A Stihl chainsaw was stolen from a truck belonging to a worker at a property in **Ewyas Harold** between 10.00 and 10.15am on Friday 23rd February  
Incident ref 380s 230218

A tractor parked in woodland in **Dulas** had several parts stolen from it sometime between 2pm on Sunday 18th and 4pm on Friday 23rd February  
Incident ref 620s 230218

A shed in the garden of a property in **Archenfield** was broken into between Tuesday 20th and Saturday 24th February, a Husqvana chainsaw and an Echo strimmer were stolen  
Incident ref 260s 260218

If you have any information regarding any of the above crimes you can contact police on 101, in an emergency please dial 999. Please be aware that any information provided within this letter is to inform you of incidents of note and to request possible assistance. We do not want to worry you in anyway.

Any incidents stated are infrequent and spread about a wide area, and are over a whole month. Herefordshire is a safe place to live!



Mot reminder A useful piece of information sent in by one of our readers – you can get a reminder by text or e-mail from DVLA reminding you when your vehicle MOT is due – just follow this link [www.gov.uk/mot-reminder](http://www.gov.uk/mot-reminder)

Arrests of Note 33yr old male from Kingstone was arrested for causing criminal damage and then charged and bailed to court.

28yr old male from Eaton Bishop was arrested for harassment and breaching a restraining order. He was charged and will appear before the courts.

17yr old Clehonger male was arrested twice this months for offences of burglary and drug possession and was charged and bailed to court.

65yr old male from Bredwardine was arrested on suspicion of assault and released on police conditional bail.

41yr old male from Kingstone was arrested on suspicion of assault and later released without charge.

23yr old female from Michaelchurch Escley was arrested on suspicion of dangerous driving and later released on police bail.

Meet the Team Below are some of the venues where we'll be in March if you'd like to come and have a chat.

Tuesday 27th March – **Cusop** Co-op car park with the Mobile Police Station 3.00 – 4.00 pm

Wednesday 28th March – **Madley** recreation ground car park with the mobile police station between 3.00 – 4.00pm

**Whilst we will make every effort to be at these events as advertised, there may occasionally be operational reasons why we cannot be there, we're sure you will understand if this happens.**

**Scam news** Just to make you aware that people are still getting calls from 'BT' telling them they are having issues with their internet and that the caller is there to help – please ignore these calls as it is a scam. This is from one of our readers in Ewyas Harold.

“Just to advise you I had another call from Steve Smith (Indian accent) this afternoon, wanting to fix my internet. He rang from a mobile number, when I tried to call it back it went to 02 answer phone 07793 741752. Very convincing in saying he needed to help”

**Wifi security** Advice on Wifi security at home and in public

Q. Is my Wifi secure?

A. Ask your internet service provider (ISP) if your Wifi service is secure. Most ISPs will send (or install) your home router with security settings enabled, but check with them if you aren't sure. If your Wifi isn't secure your ISP will be able to tell you how to set this up as every router is different.

Q. Is my Wifi 'key' safe?

A. Keep your Wifi security key out of sight and be careful who you share this with. Your Wifi key is usually recorded on a card or label on the back of your router and will be a combination of letters and numbers. WPA2 is currently the best option for Wifi security so use this if you have a choice. Higher levels of Wifi security are available but might not be compatible with some older devices.

Q. Who can access my Wifi and use my broadband? Is it being used by someone living or sitting nearby to view illegal content?

A. If possible, change the default password on your internet router. This is programmed at the factory and some companies have a single default password for all their devices. An attacker only needs to know this information to access your home network.

Check your internet bills for reasonable usage in line with what you are doing. If your bills unexpectedly increase then this may be an indication that your Wifi is being misused. Change your Wifi security key to stop this happening.

Q. Is someone using my 'Bluetooth (Opens in a new window)' service to access my mobile device?

A. This may result in your device behaving unexpectedly or erratically. Ensure you switch off your Bluetooth on your device when it is not in use and install an anti-virus or mobile security App from a trusted app store.

Q. Is someone 'listening' into my internet use in public restaurants and shops?

A. Avoid internet banking / transmission of sensitive information using public Wifi hotspots (restaurants, shops, etc). You can never be sure if your connection is being eavesdropped by someone else and you don't want to give away your sensitive information.

Q. Who is gathering my internet use habits?

A. The providers of many public Wifi hotspots will often ask for some personal information before allowing you access. This information can be used for marketing purposes or shared with other companies.



Your browsing activities may also be monitored so you can be targeted with advertising.

If you do not agree to your information being monitored or used in this way then you may be unable to use the hotspot.

How to Contact Us 101 to talk to your local SNT or report a crime

[goldenvalley.snt@westmercia.pnn.police.uk](mailto:goldenvalley.snt@westmercia.pnn.police.uk)

[www.westmercia.police.uk](http://www.westmercia.police.uk) @GValleyCops

Only call 999 in an emergency, when a crime is in progress or life is in danger.

**13.0 Matters Relayed to the Clerk for the Agenda of the Next Meeting**

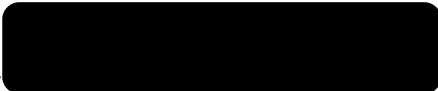
Co-option of Parish Councillor

NDP Steering Group Disbandment

**14.0 Date, Time and Venue of Next Ordinary Meeting**

The next meeting will be the Annual Parish Meeting followed immediately by the Annual Meeting of the Parish Council to be held on Wednesday 16<sup>th</sup> May 2018, meeting to commence at 7.40pm in The Auction Rooms Pontrilas

Meeting Declared Closed 8.32pm

Signed..........

Parish Council Chairman Councillor Mr K J Chance

Dated this day the 16<sup>th</sup> May 2018