



KENTCHURCH

PARISH COUNCIL

*Minutes of an Ordinary Meeting of
Kentchurch Parish Council
held at The Auction Rooms, Pontrilas
on Wednesday 18th July 2018*

No KPC/MW/075

Present

Councillor Mr K J (John) Chance Chairman
Councillor Mr J L Pring Vice – Chairman
Councillor Mrs H Adams
Councillor Mr J Cole
Councillor Mr T Edwards

Clerk Mr M Walker

Also Present

Ward Councillor Mr Peter Jinman and two further members of the public

Meeting declared open by the Chairman at 7.30pm

1.0 Apologies

Apologies were received from Mr Dave Roden Lengthsman/Contractor
Locality Steward Mr Paul Norris and Police Representative not present

The Parish Council resolved to change the order of business at this time to Item 5.1

5.0 Reports

5.1 Ward Councillor Mr Peter Jinman

Mr Peter Jinman discussed the Sunrise Event for 17th – 19th August 2018

No planning required

May need a TENS Licence – Occasional / Premise Licence

Meeting to be arranged between organiser and authorised bodies

Parish Council to contact Kentchurch Court Estate Trustees

Planning Application 1 Hill Cottages – support but must address adequate off road parking

Pontrilas Station Working Group Councillor Mr J L Pring Vice – Chairman to be a member (MP, Cabinet and Pontrilas Sawmills are all on board)

A465 Speed Limit – waiting for Police to report back

Culvert dug up on the Ewyas Harold Road and hedges trimmed

*Folly Oaks – campsite – yurts and tents

*Rockyfold – caravan

*Enforcement Officer to be contacted

The Parish Council resumed the correct order of business at this time to Item 2.0

2.0 Declarations of Interest

2.1 To receive any declarations of interest in agenda items
No declarations of interest were made

2.2 To consider any written applications for dispensation
No written declarations of interest made



3.0 Minutes

The Minutes of the Annual Parish Council Meeting No KPC/MW/074 held on Wednesday the 16th May 2018 were signed by the Chairman as a true record

4.0 Financial Report

4.1 Receipts

HMR&C VAT Claim 01/01/2017-31/03/2018 £262.00
received by Direct Credit 11th May 2018 XTV126000105992

4.2 Invoices for Payment

HMR&C 1st Quarter Payment April May June £155.20
(Clerk authorised to pay by private cheque 001787 due to date of meeting)
Reimbursement Cheque 100979
Clerk's Salary June 2018 Gross £260.65
Mileage £24.93
Postage £14.64

TAX £52.00 NIC £0.00

Nett Pay £248.22

Cheque 100978

M Walker Invoice No 584 Edit Print Distribute Annual Report Newsletter £203.68
Cheque Number 100980

Clerk's Salary July 2018 Gross £260.65

Mileage £8.10
Postage £1.01

TAX £52.20 NIC £0.00

Nett Pay £217.56

Cheque 100981

Parish Council Insurance Zurich Municipal Invoice No 32794840

£275.40 due 12th September 2018

Cheque 100982

(Clerk instructed to pay cheque early September and add Kiosk and Defibrillator to policy)

Proposed by Councillor Mr T Edwards and Seconded by Councillor Mr K J (John) Chance
Chairman

4.3 Bank Balances as per Barclays Internet Printed Statements

Community Account @ 2nd July 2018 £3,022.71

Bank Reconciliation 18th July 2018

to agree with Bank Statement dated 02/07/2018 and signed by Chairman £3,022.71

Business Premium Account @ 2nd July 2018 £17,068.71

Bank Reconciliation 18th July 2018

to agree with Bank Statement dated 02/07/2018 and signed by Chairman £17,068.71

All Payment Unanimously Approved

{Finance/Reconciliation Sheets given to all Parish Councillors}

4.4 Barclays Bank Mandate Form (extra signatory required)

Form given to Councillor Mrs H Adams for completion and verification at Barclays Bank
Agenda item for the next full Parish Council meeting

Thank you received from Dore Community Transport for donation

Thank you received from Kentchurch Parochial Church Council for donation

5.0 Reports

5.1 Ward Councillor Mr Peter Jinman

See after Item 1.0



5.2 Police Report

See Item 13.0

5.3 Lengthsman Report

Not present

Member reported that Dave had cleared to the main road and trimmed the bottom hedge

The embankment would be attended to in September

5.4 Memorial Hall Delegate Report

Councillor Mr Trefor Edwards had attended some meetings

There was now a shed at the back of the Memorial Hall for storage

The hall is being used for Weddings and Funerals etc.

6.0 Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise or ask the Parish Council questions

See Item 11.0

7.0 Data Protection Changes

Update of the Data Protection Laws in 2018 report from Working Group

Working Group consisting: Councillors Mr (John) Chance Chairman Mr J Pring Vice-Chairman & Clerk

7.1 Privacy Policy

Privacy Policy adopted

7.2 Privacy Notice

Privacy Notice adopted

7.3 Data Subject Access Policy

Data Subject Access Policy adopted

Proposed by Councillor Mr T Edwards and Seconded by Councillor Mr K J (John) Chance Chairman

8.0 Parish Council's Standing Orders and Financial Regulations

8.1 Ratification of the reviewed 2018 Proposed Standing Orders

The Parish Council resolved unanimously to ratify their Standing Orders as presented signed by Councillor Mr K J (John) Chance Chairman, Councillor Mr J L Pring Vice – Chairman and witnessed by the Clerk

8.2 Ratification of the Parish Council's Financial Regulations

The Parish Council resolved unanimously to ratify their Financial Regulations as presented

Signed by Councillor Mr K J (John) Chance Chairman, Councillor Mr J L Pring Vice – Chairman and witnessed by the Clerk

9.0 Telephone Kiosk, Defibrillator Grant and Training

Kiosk purchase, Defibrillator Grant Application, Future Training Dates

Telephone Kiosk in Pontrilas purchased for £1.00 from BT, the Kiosk is now the property of Kentchurch Parish Council.

Defibrillator Grant has been applied for, awaiting confirmation of award

Defibrillator Training has been arranged in Kilpeck Village Hall for Thursday 26th July 2018 at 7.30pm

Defibrillator Training will be arranged in Ewyas Harold Memorial Hall after Kentchurch Defibrillator is installed in Kiosk in Pontrilas.

10.0 Planning Re-consultation (amended plans)

Planning Application P181592 1 Hill Cottage Pontrilas Hereford HR2 0BL

Proposed single storey extension to side Type Full Householder

Resolved: Unanimously to support the amendment but wish to reiterate that at all times adequate off road parking must be available for this property.



11.0 Sunrise Celebration Festival on Kentchurch Estate

To receive any updates and agree any further action required

Replies received from West Mercia Police (1) and Environment Agency (2)

(1) "17th July 2018 Good morning I refer to your letter dated 10/0718 regarding the above event that was held in 2017 and your information that a similar event will be held between 17-19 August 2018. I am aware that after last years event a number of complaints were made to the local Policing team about noise and nuisance at this event.

The process for applying for temporary event licence authority (TEN) is that the applicant has to send copies of the application to the council Licensing Authority, Environmental Health (EHO) and the Police.

The council licensing authority are the body responsible for all licensing applications.

Where a TEN has been submitted, only the Police or EHO can make representations - which can include objecting to an event.

I can confirm that as at this date, no application has been received by the Police with regards to this event - however I can say that there is still sufficient time for an application to be made.

What I can confirm that the Police will be considering their options if an application is made.

However Police objections will normally be based on crime and disorder concerns and not the nuisance issues you are reporting. However please be assured that the Police will seriously consider the option to object to the event.

Throughout the summer period the council have a 'noise team' working weekends (2100hrs to 0200hrs). They can be contacted if a significant issue occurs through the councils out of hours number - 01432 26176. Please feel free to share this information to those who you feel require it.

Regards Jim Mooney Harm Reduction/Community Safety Dept. Harm Reduction Coordinator Herefordshire Policing Area West Mercia Police"

(2) "17th July 2018 Dear Mr Walker Thank you for your letter dated 10 July 2018 concerning events at the "Sunrise Celebration" held in Herefordshire on the Kentchurch Estate.

I have spoken to my colleagues and we are unable to answer your questions. They suggest that the matters you are referring to should be dealt with by Herefordshire County Council who would have granted the Temporary Event Notice.

Kind regards Jo **Executive Support and Correspondence Team Governance and Engagement Chief Executive's Directorate**

Permission asked from Savills if they could forward the letter to their client

Trustees to be contacted, (if contacts can be found)

12.0 Highways and Footpaths

To receive **new** information on any Parish Highway including Public Footpath Issues

Balfour Beatty / Herefordshire Council Parish Paths Partnership (P3) and Parish Lengthsman Schemes Contract signed and returned 10th July 2018.

Public Rights of Way Meeting about 3 weeks ago, approximately 60 attendees, which Councillor Mr J L Pring Vice – Chairman attended and is willing to carry on as Footpaths Officer.

No Footpath Grant from April 2019

Volunteers will have to carry out any works required

No stiles anymore, gates have to be installed

Still no barrier where the car went into the river - Paul Norris to be contacted again

KZ1 impassable

By Bridge Inn (opening soon) no hedge remaining, more markers required - Paul Norris to be contacted

Road over the tunnel across the road at Pontrilas, is very bad and getting worse and dangerous for cyclists and all road users.

Trenches at the new development are very dangerous - Mr Phil Collins to be contacted



13.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received

Planning Applications Update

- 10th January 2018 Former BT Telephone exchange, land east of Court Farm, Pontrilas, Hereford
Application for approval of details reserved by conditions
10 11 12 13 14 15 16 19 & 21 attached to planning permission P150811/F
Application Number 180100
PP - Approval of details reserved by condition
19th June 2018
- 2nd May 2017 Planning Application P171547/XA2 Timber and Builders Merchant Pontrilas
Application for approval of details reserved by conditions 3, 4 and 15 attached
to planning permission 142033
Type PP Approval of details reserved by condition
Still Valid
- 10th January 2018 Planning Application 174767 Land South East of A465 near Pontrilas Sawmills
Pontrilas Hereford HR2 0BE
Proposed re-location of Black Mountain Quarries comprising the change of use
of land for storage, processing and sale of natural stone and associated products,
stone cutting building, dispatch building, offices, display areas and associated
staff and customer parking, sustainable drainage and new vehicular access
Type Council Development Reg 4
Still Valid

Correspondence

- 18th May 2018 Seafarers UK
Letter and Booklet Flying a Red Ensign 3rd September 2018
- 25th May 2018 All information sent to the Electoral Registration Office
Reference new Parish Councillor Mrs Heather Adams
- 29th May 2018 Balfour Beatty / Herefordshire Council
Parish Paths Partnership (P3) and Parish Lengthsman Schemes
Contract signed and returned
- 29th May 2018 PKF Littlejohn LLP
Certificate of Exemption Form + Contact Details Sheet etc. submitted

July 2018 Golden Valley Safer Neighbourhood Team (SNT) Newsletter

News from the Nick An open day is being held at the fire station, where we are based, on Saturday 14th July from 11am – 4.30pm, organised by our colleagues from Hereford and Worcester Fire and Rescue. Pete and Roger will be there for the day, so come along and say hello.

Crime Trends 1st – 30th June 2018 You will be pleased to hear that we have had no reports of thefts or burglaries in the Golden Valley this month, this is fantastic news. There have been plenty of other incidents keeping us busy however, from missing persons, road traffic collisions and neighbour disputes/domestic disputes to name but a few.

There was a suspicious incident in **Wormbridge** on Wednesday 27th June where the tail of a horse in a roadside field had half its tail cut off, and left draped over the field gate [Incident ref 172-s-270618](#)

If you have any information regarding any crime you can contact police on 101, in an emergency please dial 999. Please be aware that any information provided within this letter is to inform you of incidents of note and to request possible assistance. We do not want to worry you in anyway.

Any incidents stated are infrequent and spread about a wide area, and are over a whole month.

Herefordshire is a safe place to live!

Results and local arrests Residents of Eaton Bishop will remember seeing large amounts of rubbish dumped in four places around the village back in January – here is a photo of one of the sites



After extensive enquiries by Craig Sandman, our colleague at Herefordshire Council, the rubbish was traced to a household in **Kingstone**.

A 34 year old male was questioned and although he admitted the rubbish came from his household, he claimed he had paid someone to take it to the tip. He refused to give further details and was fined £300 under s34 of the Environmental Protection Act for duty of care offences. This is because it was his responsibility to ensure that the person paid to dispose of the rubbish did so correctly.

A 59 year old male from **Dorstone** was issued with a £150 fixed penalty for depositing litter in Archenfield, having been seen throwing a bag of rubbish from his car into a field – this had been happening on a regular basis in the same place, which he admitted to.

A 23 year old male from **Kingstone** was also issued with a fixed penalty for littering in Kingstone; he was caught on CCTV throwing items from his car.

Two adult males and an adult female were arrested in **Peterchurch** on suspicion of assault; they are on police conditional bail.

Cold callers – ‘scrap dealers’ We have had several reports of persons calling at properties asking for scrap recently – we would be grateful if you could take down registration numbers and pass them to us if they call on you. You can contact us on our mobiles, on 101 or by e-mail, and we can pass details to our colleagues at Trading Standards.

Scam news Another scam report sent to us by one of our readers –

Just when I thought it was safe to pick up the phone! Today’s scammer called at 13:11 from 01254 785876 Pre-recorded message, female American accent stating that the call was from my internet provider (not specifically which one)

My router was being switched off within 24 hours as my IP address had been compromised. A number of options then given to select a resolution to the matter.....

This one is going to alarm a number of experienced individuals let alone the more vulnerable out there.

Needless to say – hang up and block the number if possible.

How to Contact us **TEL 101** to talk to your local SNT or report a crime

goldenvally.snt@westmercia.pnn.police.uk www.westmercia.police.uk

 [@GValleyCops](https://twitter.com/GValleyCops) Only call 999 in an emergency, when a crime is in progress or life is in danger

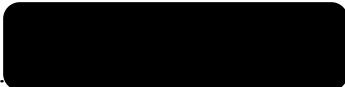
14.0 Matters Relayed to the Clerk for the Agenda of the Next Meeting

Bank Mandate Form

15.0 Date, Time and Venue of Next Ordinary Meeting

The next meeting will be the Ordinary Parish Meeting to be held on Wednesday 19th September 2018, meeting to commence at 7.30pm in The Auction Rooms Pontrilas

Meeting Declared Closed 9.00pm

Signed..........

Parish Council Chairman Councillor Mr K J Chance

Dated this day the 19th September 2018