



KENTCHURCH

PARISH COUNCIL

Minutes of an Ordinary Meeting of
Kentchurch Parish Council
held at The Auction Rooms, Pontrilas
on Wednesday 20th November 2019

No KPC/MW/083

Present

Councillor Mr K (John) Chance Chairman
Councillor Mr J Pring Vice – Chairman
Councillor Mrs H Adams
Councillor Mr T Edwards

Clerk Mr M Walker

Also Present

Mr Dave Roden Lengthsman/Contractor and one further member of the public

Meeting declared open by the Chairman at 7.30pm

1.0 Apologies

Apologies were received and accepted from Councillor Mrs J Evans and Ward Councillor Mr Peter Jinman
Locality Steward Mr Paul Norris and Police Representative not present

2.0 Declarations of Interest

- 2.1** To receive any declarations of interest in agenda items
No declarations of interest were made
- 2.2** To consider any written applications for dispensation
No written declarations of interest made

3.0 Minutes

The Minutes of the Ordinary Parish Council Meeting No KPC/MW/082 held on Wednesday the 18th September 2019 were signed by the Chairman as a true record

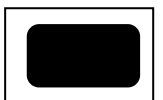
4.0 Financial Report

4.1 Receipts

2nd Part Precept from Herefordshire Council £3,750.00
BACS Payment reference 2697881

4.2 Invoices for Payment

Clerk's Salary October 2019 Gross	£282.28
Mileage	£25.29
Postage	£1.44
TAX £56.60 NIC £0.00	
Nett Pay	£252.41
Cheque 101019	
Clerk's Salary November 2019 Gross	£282.28
Mileage	£8.10
Postage	£0.70 pence
TAX £56.40 NIC £0.00	
Nett Pay	£234.68
Cheque 101020	



All Payments Unanimously Approved

{Finance/Reconciliation Sheets given to all Parish Councillors present}

4.3 Bank Balances as per Barclays Internet Printed Statements

Business Premium Account @ 12th November 2019 £18,361.71

Bank Reconciliation 20th November 2019

to agree with Bank Statement dated 12/11/2019 and signed by Chairman £18,361.71

Community Account @ 1st November 2019 £3,689.93

Bank Reconciliation 20th November 2019

to agree with Bank Statement dated 01/11/2019 and signed by Chairman £3,689.93

4.4 Barclays Bank Mandate Form (extra signatory required)

Form given to Councillor Mrs Heather Adams for completion and verification at Barclays Bank Details verified. Councillor Mr K J (John) Chance Chairman required to provide details for verification and took completed forms

Clerk to obtain new Mandate Forms

Agenda item for the next full Parish Council meeting

Clerk to investigate Electronic Banking

Agenda item for the next full Parish Council meeting

4.5 To consider Draft Budget for 2020-2021 Fiscal Year

The Parish Council considered the Draft Budget as presented and unanimously resolved to increase the Precept by £1,000.00 to £8,500.00

Propose by Councillor Mr T Edwards and Seconded by Councillor Mr J Pring Vice – Chairman

4.6 To set Precept for 2020-2021

The Parish Council unanimously agreed to set the 2020-2021 Precept at £8,500.00

Information now to be sent to Herefordshire Council

Clerk asked to produce a Newsletter including the Budget and Blocked Ditch information

Email to all Parish Councillors before printing and distribution

5.0 Reports

5.1 Ward Councillor Mr Peter Jinman

Ward Councillor Mr Peter Jinman not present but report sent by email

“22/11/2019 Malcolm,

I think I mentioned that I would not be able to attend this meeting as away overnight in London.

Have just had a meeting today with the Herefordshire and Monmouthshire cabinet responsible councillors, their officials and local councillors and a plan is being put together as to how to proceed regarding the train station. Good support all round.

Flooding. I have been talking regularly with John Chance and as he is aware the Environment Agency have been in and around on two occasions and are coming back again next week. I have been in contact with and urging that there be a meeting between all parties ie Council, Balfour Beatty, Welsh Water and Environment Agency and am trying to get this organised but it keeps on raining and dates keep moving!!!

Please note that sand bags are not available from BB. EHGPC agreed to buy some and store them for the parish. Perhaps something also for Kentchurch and indeed with your other hat on , Abbeydore.

Speed indicators. The ‘safety officer’ came out to look at the Ewyas Harold possible site for indicators but this was for the village itself. May need to arrange a separate visit for him to come and look at the A465 for both Parishes.

Ewyas Harold GPC will have a new clerk next month/ January and I will make sure that I let you know as to who etc. Claire is dealing with matters for the next meeting in December. Regards, Peter”

5.1i See above

5.1ii See above



5.2 Police Report

See Item 11.0

5.3 Lengthsman Report

Mr Dave Roden Lengthsman/Contractor reported on the following:-

Lengthsman Report November 2019

- 1 Crabs Castle Pitch – ditches full
- 2 Headwall requires digging out and rebuilding by Dingle
- 3 4 Road Markers required – damaged
- 4 4 Grit Boxes require filling John Chance to action
- 5 Ditches on Kentchurch Road blocked John Chance and Malcolm to action
- 6 Kentchurch / Garway at Corras - jetta required Dave Roden to action
- 7 Ditching required from Great Corras to Little Corras
John Chance and Malcolm to action
Ox Pasture Railings
- 8 Possible collapse of drainage pipe just past Kentchurch Council Houses
John Chance and Malcolm to action
Corner past Parkside
- 9 Culvert requires JCB to clean out bottom of Barton Hill Pitch
John Chance and Malcolm to action
- 10 Hedge cuttings blocking drains
- 11 Ford at Bannatree JCB required to clean out build-up of silt
John Chance and Malcolm to action
- 12 Throughout the parish gratings blocked and require jetting
- 13 Adverse weather conditions have caused further problems. The ditches require digging out deep with a JCB. The gullies need jetting
- 14 From Cross Lyde to Pontrilas cut grips to get water off road and drainage blocked. Outlets from road drainage in fields and into ditches are full. From Cobblers Grove down to Spite House cut grips and cleaned up edge of roads, cut grips into wooded areas cut grips by Adams into Wood. Turned water off road down from Power Station
Not all completed
Spray / marker paint required
- 15 *From Pontrilas to Kentchurch cut grips where required
- 16 *Bradley Farm ditches completely blocked
- 17 *Elms past ditch that had been cleaned out – cut grips
- 18 *Kentchurch Dave Lloyd – cleaned culvert t bottom of Barton Hill.
Cleaned blocked out Blocked John Chance and Malcolm to action

The Parish Council unanimously resolved for approximately £2,000.00 to be earmarked for above works

One x 1 tonne bag of salt/grit to be ordered from Herefordshire Council

5.4 Memorial Hall Delegate Report

Councillor Mr Trefor Edwards reported on the following:-

He would make enquiries with Ewyas Harold Chairman Mr Roger Bradley reference Defibrillator Training. The hall is very busy with Whist Drives and other activities plus some Funerals

Clerk to organise Defibrillator Training either at Ewyas Harold Memorial Hall or at Sonya's Community Room at Pontrilas

Also contact Heartstart reference free training

cc Councillor Mr T Edwards

6.0 Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise or ask the Parish Council questions

No matters raise



7.0 Pontrilas Sawmills HGV Traffic Signage

To discuss signage and any action required

Kentchurch Parish Council will support Kilpeck Parish Council reference Pontrilas Sawmills Signage

8.0 Parish Council Website Issues

To consider resolution to Parish Council Website

The Parish Council resolved unanimously for the Clerk to upgrade the Website so as to remove unwanted advertisements. Approximately £85.00 per annum

Proposed by Councillor Mr K (John) Chance Chairman

9.0 Telephone Kiosk, Defibrillator Training

9.1 Pontrilas Telephone Kiosk Defibrillator Training

See Item 5.4

9.2 Kentchurch Telephone Kiosk “Bunker” update

Agenda item for the next full Parish Council meeting

10.0 Highways and Footpaths

To receive **new** information on any Parish Highway including Public Footpath Issues

Footpaths – Bus Stop – Gutters – Weed killing

Councillor Mrs Heather Adams is now the Public Rights of Way {PRoW} Footpaths Officer having taken over from Councillor Mr J Pring Vice – Chairman. Herefordshire Council / Balfour Beatty to be informed

Mr Dave Roden Lengthsman/Contractor requires both Road and Footpaths Maps of the parish area

14th November 2019 CAS-738943-J7B4S2 Flooding
C1239 from B4347 to Castlefield Farm

14th November 2019 CAS-738947-D3B1C2 Drainage
The Bradley

11.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received

Planning Applications Update

2nd May 2017 Planning Application P171547/XA2 Timber and Builders Merchant Pontrilas
Application for approval of details reserved by conditions 3, 4 and 15 attached
to planning permission 142033

Type PP Approval of details reserved by condition

Still Valid

5th August 2019 Planning Application 192568 Court Farm Pontrilas HR2 0EH
Proposed erection of two agricultural buildings
Building 1 covered cattle feeding area forming an extension of existing cattle
shed Building 2 a new steel portal frame building, open ended with concrete
panel walls to hold and store manure

Type Planning Permission

Still Valid

Correspondence

20th September 2019

Herefordshire Council

Working Together for the Well-Being of our Communities

Councillor Mr John Chance Chairman and Councillor Mr John Pring Vice – Chairman attended

22nd October 2019

Herefordshire Council

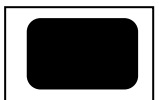
Decision to review Major Transport Infrastructure Projects {enclosed}

October 2019 Golden Valley Safer Neighbourhood Team (SNT) Newsletter

Your team, based at Peterchurch. PC 3687 Jeff Rouse 07870150972 jeff.rouse@westmercia.pnn.police.uk

PCSO 6378 Pete Knight 07773 053919 peter.knight@westmercia.pnn.police.uk

PCSO 6173 Fiona Witcher 07773 054582 fiona.witcher@westmercia.pnn.police.uk



News from the Nick As you can see from the front of the newsletter, PC Jeff Rouse has now joined the team, and has penned a few words of introduction.

Hi all. It's fantastic to have finally arrived on the patch after having been informed that I was 'the lucky one' a couple of months ago! Neighbourhood policing is a new challenge for me, with the vast majority of my 17 years with West Mercia Police having been spent on response units across the county.

I feel privileged to have the opportunity to work in this beautiful part of the county and look forward to meeting you in the coming weeks and months.

[Crime Trends 1st - 30th September 2019](#)

A locked gate leading from a farm track into a field at a farm in [Clehonger](#) was damaged by a vehicle that had been driven through sometime in the week leading up to 4th September.

It is thought that poachers caused the damage at night Incident ref 358-s-040919

An unoccupied property in [Lulham, Madley](#), was broken into sometime between Friday 6th September and Monday 9th September but nothing was taken due to the fact that the house was almost empty of property Incident ref 233-s-090919

A silver Ford Fusion motor vehicle was broken into whilst parked in the car park of the Co operative Stores in [Cusop](#) between 4pm - 5pm on Tuesday 10th September. A handbag containing cash and credit cards and a mobile phone was stolen Incident ref 790-s-100919

A garden shed at a property in [Cockyard](#) was broken into between 12 noon and 2.30pm on Thursday 12th September. A Stihl petrol strimmer, a chainsaw and a hedge trimmer were stolen.

The same shed was re-visited by thieves between 9am and 5pm a few days later, on Monday 16th September, when three pedal cycles were stolen, and a battery hedge trimmer Incident refs 498-s-120919 & 619-s-160919

Suspicious Vehicles We have had several reports about a white Ford flatbed PN**WCC calling at properties and farms in the Longtown area on Thursday 19th and again on Monday 23rd September.

There were two males in the vehicle asking for scrap and being quite rude when turned away.

A patrol was in the area at the time but did not locate the vehicle; letters have been sent to the keeper asking for production of their Waste Carriers Licence - it's doubtful that they have one - always ask for one if they call on you! Incident ref 214-s-190919

A Mitsubishi L200 WP**LGK containing three males was seen driving slowly around the [Blakemere](#) area around 10pm on Tuesday 24th September - they were challenged by a local farmer when found at the entrance to his farm, the passenger had a large 'lamping' light on his lap, they were sent on their way. We have sent letters to the owners of the vehicle advising them their vehicle is now on our 'hot list' due to being involved in poaching activities and not to return to the area Incident ref 787-s-240919

We do have the full registration number of these vehicles but are restricted by Data Protection laws from publishing them in full.

If you have any info regarding any crime you can contact police on 101 in an emergency please dial 999 You can also contact Crimestoppers on 0800 555 111 to report any crime or criminal activity anonymously.

Scam News Warning issued by Action Fraud regarding Thomas Cook 'refund' scams are on the rise Members of the public have reported receiving calls and messages offering "refunds" by people purporting to be associated with, or acting on behalf of Thomas Cook.

We would urge people to be vigilant of unsolicited calls, texts or social media messages that ask for personal or financial details, and not to automatically click on the links in unexpected emails.

Legitimate organisations will never contact you out of the blue and ask for your PIN, card details, or full banking passwords. If you get a call or message asking for these, it's a scam.

Remember, your bank or the police will never ask you to transfer money out of your account, or ask you to hand over cash for safe-keeping.

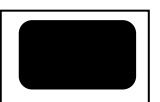
If you think you have been a victim of fraud, report it to Action Fraud on 0300 123 2040 or via the online reporting tool. <https://www.actionfraud.police.uk/alert/warning-thomas-cook-refund-scams>

For more information on how you can protect yourself, visit takefive-stopfraud.org.uk

Thomas Cook customers should go to <https://abta.com/thomascook> for details on how they can make a claim.

Door to Door sales and bogus trades people We have been made aware of some door to door selling in Peterchurch recently. This is a timely reminder that although many door to door sales people are genuine, unfortunately many are not and will seek to take advantage of you. The below gives some advice on what to do should you be visited by a door to door sales person.

What does this type of fraud involve? Legitimate doorstep selling involves someone selling you goods or services in your home or on your doorstep. Many honest businesses use this technique - but so do fraudsters.



Buying on your doorstep can be convenient. But a salesperson using clever tactics can pressurise you into buying something you don't want or something that is poor value for money. Door-to-door frauds can take many forms, such as:

- Pressure selling
- Unfair contracts
- Overpriced or substandard home maintenance or improvements
- Phoney consumer surveys
- Bogus charity collections. How do these types of fraud affect me?

Having purchased, or agreed to purchase, goods or services from a legitimate salesperson, your chances of receiving a refund may be limited if you fail to cancel the contract inside any cooling off period. Once the cooling off period has expired, you will have to pay for the goods or services you bought - whether you want them or not.

Having purchased goods or services, you may find the same salesperson or other salespeople call or visit you again and again.

That's because you will be marked as an easy target for future sales if your name ends up on a list of willing buyers.

Bogus salespeople will provide false identity or contact information, making it impossible for you to identify or contact them. If you have paid them in advance, you will not get any money back.

When filling in forms or speaking to the salesperson, you risk revealing confidential details that a fraudster could use to assume your identity or take control of your finances. This may allow a fraudster to steal money from your account or order goods and services in your name.

Even if your bank or insurance policy covers any loss, you will still have to contend with a damaged credit rating, continued correspondence over a prolonged period to repair the damage, and the emotional distress and anxiety identity theft can cause.

Apart from suffering direct financial losses, you might have opened your door to a burglar or someone who wants to get inside your property to enable other people to break in. Once they get through your door, fraudulent salespeople will take note of your valuables and any security measures you have in place.

What should I do? When dealing with any door-to-door salesperson, always remember to:

- Check the seller's identity
- Take control by asking the questions
- Don't sign on the spot, shop around
- If in any doubt, ask the person to leave or call your local Trading Standards Authority.

If you're suspicious, why not ask the salesperson if you can take their photograph - on your mobile phone, for example? If the person is legitimate, they probably won't mind.

If you decide to buy:

- Don't be rushed into a sale

- Usually, you have a seven-day cooling off period. So if you decide to cancel the contract, act fast
- Think very carefully about having any work done or goods delivered during the cooling off period. You may have to pay even if you change your mind.

You can report the salesperson to your local Trading Standards Authority if you believe they have sold you faulty, inferior or overpriced products or services.

Similarly, you can seek advice from the Citizens Advice Bureau on terms and conditions of any agreement or contract you may have signed.

If you have made the payment by credit/debit card or by cheque, contact your credit card company and/or bank and advise them that you are a victim of improper door-to-door sales techniques and your identity or financial details may have been compromised. They will advise you on cancelling payments and ensuring your finances remain secure.

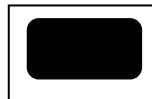
And finally, always remember do not let the sales person into your home unless you are completely satisfied that they are genuine. If it is a fraudster, once they are in your home you are immediately on the defensive. Results A female from Stockport in Cheshire was recently fined £300 by our colleague from the Enforcement Team at Herefordshire Council for dumping eight bags of rubbish into an industrial waste bin on an industrial estate in Peterchurch. The act was caught on CCTV unbeknown to her, so the receipt of the fixed penalty notice must have come as a shock. This may sound a little harsh but the businesses on the estate have to pay to have the bins emptied, and this act by a thoughtless holiday maker cost the company money as the she filled the bin completely.

And on a lighter note...

'A member of the Royal Family was visiting a market town in Herefordshire a number of years ago.

There was a notable police presence in the town to provide security.

Shortly before the car containing the member of the Royal Family arrived, the police Inspector in charge noticed some figures up in the bell tower of the local church.



A unit was immediately sent up to the bell tower to investigate and moments later a Bobby shouted down to the Inspector, 'It's all OK Sir, it's the local Campanology Club'.

The Inspector angrily shouted back to the Bobby, 'Tell them to get down, they can't camp up there!'

A new police truncheon had been issued to Police Officers.

A senior officer visited a number of Stations to gain feedback from Officers who had been using it operationally.

Reports from City Officers were very encouraging and there were many stories given as to how effective the new truncheon was in terms of restraint techniques and the like.

The senior Officer then attended a rural out station and spoke to the village Bobby who told him he hadn't yet used it operationally but it was very good for planting cabbages.....

How to Contact Us

_ 101 to talk to your local SNT or report a crime _ goldenvalley.snt@westmercia.pnn.police.uk

_ www.westmercia.police.uk @GValleyCops

Only call 999 in an emergency, when a crime is in progress or life is in danger.

News from your local Fire Crews

HAVE YOU TESTED YOUR SMOKE ALARM RECENTLY?

You are more than twice as likely to die in a fire at home if you haven't got a working smoke alarm. Smoke alarms are the easiest way to alert you to the danger of fire, giving you precious time to escape. They are cheap, easy to get hold of, and simple to install.

Whatever smoke alarm model you choose, make sure it meets the British Standard 5446 Part 1 (BS 5446-1) and ideally also carries the British Standard Kitemark

How many alarms do you need and where should they be?

- The more alarms you have, the safer you will be.
- As a minimum, you should have one on each floor of your home.
- You should always have one where you will hear it when you're asleep.
- The ideal position is on the ceiling, in the middle of a room, or in the hallway and landing, so you can hear the alarm throughout your home.
- Don't put alarms in or near kitchens or bathrooms where smoke or steam can set them off by accident
- Test your smoke alarms every week. Push the button, not your luck!
- Change your smoke alarm every 10 years. Like most electrical goods they can stop working – it is better to change them before this happens
- If you wear a hearing aid, can you hear the alarms when you are not wearing the hearing aid, e.g. at night?

Call us for advice on specialist smoke alarms on 0800 032 1155.

Candle Fire Safety Week runs from 14-20 October 2019 Candle fire safety messages

- Make sure that when in use, candles are secured in a proper holder and away from materials that may catch fire – like curtains.
 - Children should not be left alone with lit candles.
- Put candles out when you leave the room, and make sure they're put out completely at night.
- Keep the wax pool clear of wick trimmings, matches and debris always.
- Burn candles in a well-ventilated room, but avoid drafts, vents or air currents. This will help prevent rapid or uneven burning, sooting, and excessive dripping.
- Trim the wick to ¼ inch each time before burning. Long or crooked wicks can cause uneven burning, dripping or flaring.
 - Don't move candles once they are lit
- Follow the manufacturer's recommendations on burn time and proper use.
- Do not burn several candles close together as this might cause flaring (mainly with tea-lights).
- Use a snuffer or a spoon to put out candles. It's safer than blowing them out when sparks can fly.

Incidents attended September 2019 8th Sep- Building fire. A Fire in the kitchen of a public house, approximately

15 x 15m. Fire was extinguished with a fire blanket, CO2 extinguisher and one Hose Reel. The Crew checked for fire spread with a Thermal imaging camera.

First aid was administered to the casualty, who had two percent burns.

24 Sep- Rescue of a small animal. RSPCA requested Fire to assist with the rescue of a cat. Fire Crew used a 13.5m ladder, Thermal imaging camera and a Hose Reel Jet.



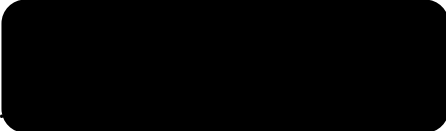
12.0 Matters Relayed to the Clerk for the Agenda of the Next Meeting

- Bank Mandate Form
- Electronic Banking
- “Bunker” Kiosk
- Dore Community Transport (DCT) Donation
- CARE Donation
- Parochial Church Council (PCC) Donation
- Defibrillator Training
- Mr Paul Norris Locality Steward

13.0 Confirmation of Date, Time and Venue of Next Meeting

The next meeting will be the Ordinary Parish Council Meeting to be held on Wednesday 15th January 2020, meeting to commence at 7.30pm in The Auction Rooms Pontrilas

Meeting Declared Closed 9.10 pm

Signed..........

Parish Council Chairman Councillor Mr John Chance
Dated this day the 15th January 2020