

# Kilpeck Group Parish Council

Minutes of the Ordinary Meeting of Kilpeck Group Parish Council  
held at “The Bridges Child Care Centre”  
on Monday 12<sup>th</sup> September 2016

**No KGPC/MW/125**

## **Councillors Present**

Councillor Mrs J T Davies Chairman  
Councillor Mr M Parsons Vice-Chairman  
Councillor Mr D B Howie  
Councillor Mr C J Jarvis  
Councillor Mr R J Manning  
Councillor Mr G T A Statham

Clerk Mr M Walker

## **Also Present**

Parish Councillors Julie Wilson-Thomas and Amanda Loudon from Ewyas Harold Group Parish Council and one further member of the public

Parish Councillors Amanda Loudon and Julie Wilson-Thomas gave an overview of the proposed project for a Health and Wellbeing Centre “Kemble Centre” in Ewyas Harold, the former Roman Catholic Church. A feasibility study had been undertaken. Funding was being addressed. Volunteers were welcome on the Steering Group. The Parish Council agreed that it would be advantageous to be kept informed and contact should be maintained through the Clerk.

They had a questionnaire which the Parish Council gave their opinions to.

**The Ordinary Meeting of the Group Parish Council was formally opened by the Chairman at 8.00pm**

## **1.0 Apologies for Absence**

Apologies were received and accepted from Councillor Mr M Chester, Councillor Mr N J Eynon, Councillor Mrs M A Lloyd, Ward Councillor Mr Jon Johnson and Mr Dave Roden Lengthsman/Contractor  
Balfour Beatty Living Places (BBLP) Locality Steward Mr Dave Atkinson not present  
Police Representative not present

## **2.0 Declarations of Interest & Dispensations**

### **2.1 To receive any declarations of interest in agenda items from Councillors**

No Declarations of Interest were made

### **2.2 To consider any written applications for dispensation**

No written applications received

## **3.0 Minutes**

The Minutes of the Ordinary Group Parish Council Meeting No **KGPC/MW/123** held on Monday 11<sup>th</sup> July 2016 and Ordinary Group Parish Council Meeting No **KGPC/MW/124** held on Monday 6<sup>th</sup> August 2016 were unanimously confirmed as a true record and signed by the Chairman.

## **4.0 Financial Report**

### **4.1 Bank Balances as per statements (no new statements received)**

@ 4 <sup>th</sup> August 2016	Treasurers Account	£4,071.96
@ 5 <sup>th</sup> September 2016	Business Bank Instant Account	£13,453.73
Bank Reconciliation to agree with Bank Statement No 75		£13,453.73



#### 4.2 Receipts

Herefordshire Council 1 <sup>st</sup> Quarter Lengthsman Claim Reference 4691085 BACS	£1,508.00
FlippingBook 1/5 share M & S Walker Cheque Paying In Slip 500087	£111.60
FlippingBook 1/5 share Peterchurch Parish Council Cheque Paying In Slip 500088	£111.60
FlippingBook 1/5 share Kentchurch Parish Council Cheque Paying In Slip 500089	£111.60
FlippingBook 1/5 share Abbeydore & Bacton Group Parish Council Cheque Paying In Slip 500090	£111.60

#### 4.3 Invoices for Payment

Clerk's Salary August 2016 Gross	£516.95
Mileage	£15.98
Postage	£11.30
TAX £103.40 NIC £0.00	
Cheque No 000792 Harvey Morgan Invoice 087 Strimming the car park and roadside at Village Hall	£32.00
Cheque No 000793 {Paid out of Field Fund}	
Clerk's Salary September 2016 Gross	£516.95
Mileage	£14.15
Postage	£9.35
TAX £103.40 NIC £0.00	
Cheque No 000794 HMR&C 2 <sup>nd</sup> Quarter July August September Cheque No 000795	£310.20

All payments were **Unanimously Approved**

#### 4.4 Pensions Regulator Letter

*Noted Pensions Regulator Letter-Staging Date 1<sup>st</sup> October 2016  
PAYE Reference 475/KA56041, Letter Code 1094533631 given to Parish Clerk  
Parish Clerk does not want to be automatically enrolled into a Pensions Scheme.  
Declaration of Compliance started completion date 1<sup>st</sup> October 2016*

#### 5.0 Reports

##### 5.1 Kilpeck Village Hall Committee

Councillor Mr M Parsons Vice-Chairman (Parish Council) and Chairman of the Village Hall Committee updated the Parish Council on the following:-

Meeting to be held Wednesday 14<sup>th</sup> September 2016

Barbeque on Kilpeck Village Green 23<sup>rd</sup> July 2016 was very well attended, with extra supplies having to be bought and the best attended since the "The Red Lion" closed, now The Kilpeck Inn  
Hopefully a Quiz night will be held in October and December

The Clerk reported that funding of £3,998.00 had been secured from Awards For All "Big Lottery Fund" for 2 x Defibrillators, 2 x Outdoor storage boxes and all associated electrical installation works plus Training. One to be situated at The Kilpeck Village Hall and the other to be situated at The Bridges Child Care Centre Wormbridge

Appliances to be ordered as soon as funds are deposited in the Kilpeck Group Parish Council Bank Account

##### 5.2 Ward Councillor Mr Jon Johnson's Report

Ward Councillor Mr Jon Johnson not present and no report available



### 5.3 Locality Steward and / or Lengthsman Report

Locality Steward Mr Dave Atkinson not present see Item 10.0

Mr Dave Roden Lengthsman not present and no report available

**5.3i** Wormbridge Notice Board erection approved {Balfour Beatty conditions to be adhered to}

The Parish Council unanimously agreed for the Clerk to instructed the Lengthsman Mr Dave Roden to proceed as soon as possible with the erection of the new Notice Board at Wormbridge Bus Stop lay-by on the A465

### 6.0 Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise or ask the Parish Council questions

No matters raised

### 7.0 Neighbourhood Development Plan

**7.1** Confirmation of area designation for the production of the Kilpeck Group Parish Council

Neighbourhood Development Plan

Application to Designate a Neighbourhood Area sent to Herefordshire Council 19<sup>th</sup> August 2016

Designation Notices posted within parish area

**7.2** To consider options with regards to using Planning Consultants

The Parish Resolved Unanimously for the Clerk to contact Kirkwells Planning Consultants reference attending the next full Parish Council meeting and giving an overview of their Neighbourhood Planning criteria

Agenda item for the next full Parish Council meeting

**7.3** To consider option with regards to funding for the plan

The Parish Resolved Unanimously for the Clerk to apply for funding for the production of the Neighbourhood Development Plan

### 8.0 Lengthsman & P3 Scheme for 2017 - 2018

To consider participation and funding options of both / one / or neither of the schemes

The Parish Council unanimously resolved to defer decisions until the Working Group Meeting had taken place when Budget and Precept recommendations would be brought to the full Parish Council.

The Parish Council unanimously resolved to continue to abstain from the “P3 Footpaths Scheme”

### 9.0 Highways and Footpaths

To receive **new** information on any Parish Highway including Public Footpath Issues

2<sup>nd</sup> letter to be sent reference “Overhanging Trees” by Kilpeck Village Hall and letter to Agents Savills

Dangerous Overhanging Trees Crizeley to Didley and Oak Trees beyond

*No progress on the installation of “SIDs” due to no information received from Ward Councillor Mr Jon Johnson reference “Traffic Survey” and Herefordshire Council at present having no policy referring to “SIDs”*

*“7<sup>th</sup> June 2016 Good morning Malcolm*

*At present the existing HC/BBLP SIDs are unsuitable for use on the network and a new stock is being ordered. As a result they are not currently available for hire. Our best estimate at this stage is that they shall be available no earlier than the end of this month.*

*However, we have been experiencing a number of hold ups which may extend this time frame. Kind regards Louise Greig **Customer Services Assistant** | Balfour Beatty | Services | Living Places E:*

*[Louise.Greig@bblivingplaces.com](mailto:Louise.Greig@bblivingplaces.com) 01432 261800”*

Speed Indicating Devices (SIDs) an item for the next Parish Council Newsletter



## 10.0 Information Sheet (for information only)

*Sheet to include update on previous action points and a list of correspondence received*

Application No 160102 Pontrilas Sawmills, Pontrilas, Hereford HR2 0BE

Proposed to remove existing biomass boiler, raising roof of boiler house building to accommodate new biomass boiler and flue installation

Planning Permission

Planning Application still valid

**{Planning Permission Granted 30<sup>th</sup> August 2016** received after printing sheet}

Application No 161110 Dippersmoor Manor, Kilpeck, Hereford

Proposed demolition of existing lean-to utility room and erection of garden room

Full Householder

**Planning Permission Granted 14<sup>th</sup> July 2016**

Application No 161111 Dippersmoor Manor, Kilpeck, Hereford

Provision of terrace and alterations to the principal elevation of the dwelling including new and amended openings

Listed Building Consent

**Planning Permission Granted 14<sup>th</sup> July 2016**

Application No 162218 Trelough House, Wormbridge, Hereford HR2 9DH

Creation of an annex to be built between the layby and garden wall

Full Householder

Planning Application still valid

**{Planning Permission Granted 12<sup>th</sup> September 2016}**

25 <sup>th</sup> July 2016	Letter sent to Camp Commanding Officer reference C1212 issues No reply as yet
29 <sup>th</sup> July 2016	Herefordshire Association of Local Councils (HALC) Area Meeting Nomination Form to HALC's Executive Committee for Parish Councillor Mr Mark J Parsons (Wormbridge element) of Kilpeck Group Parish Council
August 2016	The Big Lottery Fund Application for 2 Defibrillators, Outdoor Boxes, Installation, Training £4,198.00
13 <sup>th</sup> August 2016	Letter sent to Mr Audley Twiston-Davies reference Trees No reply as yet
26 <sup>th</sup> August 2016	Balfour Beatty / Herefordshire Council 2016/2017 Order for 150 Empty Sandbags
8 <sup>th</sup> August 2016	Herefordshire Council Pothole Reported reference CAS-591090-H9R9S2
8 <sup>th</sup> August 2016	Herefordshire Council Pothole Reported reference CAS-591106-M2K1T0

### Correspondence

15<sup>th</sup> August 2016 Herefordshire Association of Local Councils (HALC)  
Information Corner August 2016

19<sup>th</sup> August 2016 Good Morning All

Back on the patch after a week down n Pembrokeshire seeing how the other half live.

As you will see from the report there has not been a lot of reactive issues reported this last week, but now were into a short spell of rain I expect to start getting more calls for pot holes, hope I'm wrong

Though I'm sure the spell of rain will soon pass so that we can get the barbeques back out.



All this week has been taken up with statutory inspections, and training to inspect children's play areas (ROSPA).

Please see the following works undertaken in your wards over the last week.

<b>WARD</b>	<b>LOCATION</b>	<b>COMPLETION DATE</b>	<b>DEFECT TYPE</b>
Birch	C1226 FROM A49 TO HILLCREST	15/08/2016	Litter Bin - Damaged
Llangarron	C1248 WELSH NEWTON FROM A465	16/08/2016	Gully Frame - Loose
Wormside	A49 FROM BRYN GARTH TO C1262 VIA MUCH BI	12/08/2016	Attend Highway Incident (As Instructed)

Until next week Dave A

26<sup>th</sup> August 2016 Good Morning All

I trust you were not swept away in last night's horrendous storms.

What a surprising contrast the good old British weather can provide.

Hopefully it has not caused too many issues in my patch, but its only 8 o'clock, so I wait to see what the day brings forward.

The only major works going on at the moment is the verge mowing program which is in full swing, thankfully were not receiving any major observations.

If your area has not yet been cut please be aware the contractor has to the middle of September to complete their works.

Please find works under taken this week:

<b>WARD</b>	<b>LOCATION</b>	<b>COMPLETION DATE</b>	<b>DEFECT TYPE</b>
Wormside	A465 FROM PROW FOOTPATH KD3 TO GWENT BOU	19/08/2016	Safety Barrier - Damaged
Wormside	C1228 JUNCTION WITH C1226 TO HAYWOOD ROA	24/08/2016	Carriageway Edge Damage
Wormside	C1228 JUNCTION WITH C1226 TO HAYWOOD ROA	24/08/2016	Carriageway Edge Damage
Wormside	C1228 JUNCTION WITH C1226 TO HAYWOOD ROA	24/08/2016	Carriageway Edge Damage
Wormside	C1228 JUNCTION WITH C1226 TO HAYWOOD ROA	23/08/2016	Cat210mmCWEdge(Driven Ins)
Wormside	C1228 JUNCTION WITH C1226 TO HAYWOOD ROA	23/08/2016	Cat210mmCWEdge(Driven Ins)
Wormside	C1228 JUNCTION WITH C1226 TO HAYWOOD ROA	24/08/2016	Cat210mmCWEdge(Driven Ins)

Until next week Dave A

## [Golden Valley Safer Neighbourhood Team \(SNT\) Briefing 27th July - 10th August 2016](#)

### Crime Trends

Cockyard Between 1pm and 5pm on Friday 29th July, a shed in the front garden of a property was broken into and a Countax ride on mower, a Honda lawnmower, a Stihl petrol strimmer and a leaf blower were stolen Incident ref 566-s-290716

Ewyas Harold A red Honda quad bike was stolen from an unlocked garage by a property on the common between 5.20pm and 6.10pm on Friday 5th August. Earlier that afternoon there were several sightings of two males in a beige VW Passat **HY52OLX** in the Rowlestone and Walterstone areas, they had been up farm tracks 'looking for Abergavenny' when challenged. The two males were described as dark haired in their mid 20's to mid 30's, one with several days stubble/beard. Two males of a similar description had been seen by the owner of the quad walking up towards the common and their property just before the bike was taken. A mini briefing was sent out to residents of those areas to keep an eye out.

Shortly afterwards a resident of Ewyas Harold happened to see a beige estate car towing a red quad with a male sitting on the quad going down the Pontrilas Road.



We are assuming it is the same vehicle that was mooching around the surrounding area earlier on. Enquiries are in hand to trace the users of this vehicle [Incident ref 233-s-060816](#)

[Longtown](#) A shed in the rear garden of a property in the village was broken into sometime between Thursday 21st July and Wednesday 27th July, the sliding bolt had been cut and the padlock taken. Items stolen were a Husqvana chainsaw and a Stihl chainsaw, hedge trimmer and strimmer [Incident ref 765-s-270716](#)

Another shed at a property further up the road was also entered and two petrol strimmers (makes unknown) were stolen. This happened sometime overnight on Tuesday 2nd and Wednesday 3rd August, on this occasion the shed had inadvertently been left unlocked [Incident ref 176-s-080816](#)

[Madley](#) A mobile home on the outskirts of the village was entered sometime between 10.30am -1pm on Saturday 30th July and £5000 was stolen from an unlocked safe. It is believed that the thieves got in through an unlocked window [Incident ref 421-s-300716](#)

[Walterstone](#) Two males were disturbed attempting to steal a quad bike from a farm on the common at 6.15pm on Saturday 6th August; the bike had been parked in an open garage, in front of which was parked a Landrover belonging to the farm. A visitor to the farm saw a male enter the Landrover and move it back in order to get to the quad. On seeing the visitor the male, described as dressed in working clothes, ran off and got into a rusty red coloured 4x4, the registration taken as **W383CGJ** [Incident ref 635-s-060816](#)

Thirty minutes later a male was disturbed attempting to steal a quad bike from a property in [Clodock](#), the owner was alerted when a buzzer sounded which meant someone had come up his drive. He saw a male pushing his quad down the drive towards the road. The male was described as white, about 25-30yrs old, about 5'10" tall and slight build. He was wearing a black and red hooded top with the hood up over his head. Also wearing black jeans, black trainer type shoes and dark gloves. He ran off on being disturbed towards the road and a vehicle was heard to drive off in the direction of Pandy.

The details of the red 4x4 seen in Walterstone had been circulated to Gwent police, and they saw the vehicle, a red Landrover **W383CEJ** and tried to stop it. This culminated in a 20 minute pursuit by car and an hour on foot but eventually the driver was found and arrested, the passenger got away. The arrested male appeared in court in Newport on Monday morning and has been remanded in custody while enquiries continue. An excellent result from our colleagues in Gwent [Incident ref 642-s-060816](#)

#### Suspicious Vehicles/Incidents

A white estate car with the registration taken as **MR15FRU** with a male and a female occupant called at a farm in Preston on Wye at 1.30pm on Tuesday 9th August offering to tarmac the farmer's drive with some 'left over' material. The vehicle had RSTA written along the side with a chequered banner all looking very official, but clearly a scam [Incident ref 328-s-090816](#)

A reader from [Cusop](#) reported this incident to us -

"Yesterday a Dutch man knocked on the door trying to sell me cookware and knives that he said he couldn't take back to the Netherlands. He left without any bother when I said I wasn't interested"

Never buy from cold callers at the door is the message from Trading Standards

[Scams](#) *A message from the Martley and Tenbury Safer Neighbourhood Team*

Be aware of Rogue Trader scam

Following recent sightings concerning suspicious vehicles in the Worcestershire area a potential scam has come to notice that everyone should be aware of.

Persons purporting to carry out garden or driveway repair will approach home owners and discuss carrying out repairs to their property. The workmen when discussing payment insist that any monies would be paid into a bank account but not in cash.

Prior to or during any work being carried or completed, the workmen then ask for a deposit or a substantial amount of the money up front and it gets paid into a bank account by the home owner. The offender then tells the victim it's been paid into the wrong account and state that the money is being returned and immediately requests a second payment to a second account. Both sums of money are never returned and work is either left unfinished or never carried out in the first place.

Offenders will target elderly and vulnerable victims.

Please remain vigilant and note the crime prevention advice below:

How to protect yourself from bogus traders:

- Don't be forced into making a quick decision on the doorstep



- get at least three quotes from local reputable companies who have reputations to maintain, and if possible seek recommendations
- only deal with firms with genuine verifiable telephone numbers and addresses - beware of companies that only use mobile phone numbers and accommodation addresses
- Anyone who signs a contract on the door step following a visit that was not arranged (unsolicited) does have 7 days in which to cancel it by law.
- All cancellation rights must be provided in writing to the customer at the time the contract is agreed, usually on the doorstep - it is an offence not to do so
- If you don't want to speak to the trader don't open your door to them - it can be hard to distinguish the good traders from the cowboys so it might be easier to keep the door closed
- Do not allow uninvited callers into your home
- Refuse to be taken to the bank to withdraw money - if you ever feel intimidated by them, close the door and call the police

Remember if you see or hear anything suspicious report immediately on 101 or if a crime is in progress or an emergency then dial 999

An event is being held on Saturday 24th September on Bishops Meadow in Hereford.

It is a cyber crime awareness family fun day with lots of attractions open to all

A free public lecture about cyber crime is being held on Wednesday 21st September at Holme Lacy College

Kind Regards [Fiona Golden Valley Safer Neighbourhood Team PS 1954 Nick Green \(based at Ledbury\)](#)

[PC 2514 Tom Milton PCSO 6173 Fiona Witcher PCSO 6433 Lucy Morris](#)

[Peterchurch Police Station Peterchurch HR2 0RR 101 ext 4820](#)

[Team mobile 07779 141232 \(Non urgent messages only\) \[goldenvalley.snt@westmercia.pnn.police.uk\]\(mailto:goldenvalley.snt@westmercia.pnn.police.uk\)](#)

9<sup>th</sup> September 2016 Good Morning All

Most of this week has been spent still catching up on the major back log of PROW enquires inherited at the start of the contract. I must confess given the beauty of Herefordshire's Country side, I can fully understand why our Public Rights Of Way are so popular with the Walking/Ramblers Community

Please find works under taken by our crews over the last week

WARD	LOCATION	COMPLETION DATE	DEFECT TYPE
Birch	LITTLE BIRCH Footpath 4>LB4	07/09/2016	Sign Post Defect
Birch	ACONBURY Footpath 5>AC5	07/09/2016	Sign Post Defect
Birch	Kings Pitts Road	06/09/2016	Carriageway Pothole
Llangarron	A4137 FROM BURNTHOUSE GREEN TO GREAT TRE	06/09/2016	Vis Splay (Safety)
Wormside	C1221 FROM B4349 TO C1222 VIA KINGSTONE	06/09/2016	Fly Tipping Collection (As per description)
Wormside	A466 FROM A49 TO BROADWAY	05/09/2016	Gully - Clean & Prove Connection
Wormside	ALLENSMORE Footpath 26>AN26	07/09/2016	Gate Defect
Wormside	GORSTY COMMON ROAD FROM B4348 POOL FARM	06/09/2016	Cat2 CWAY 10mm(Driven Ins)
Wormside	GORSTY COMMON ROAD FROM B4348 POOL FARM	06/09/2016	Cat2 CWAY 10mm(Driven Ins)
Wormside	GORSTY COMMON ROAD FROM B4348 POOL FARM	02/09/2016	Cat2 CWAY 10mm(Driven Ins)
Wormside	GORSTY COMMON ROAD FROM B4348 POOL FARM	06/09/2016	Cat2 CWAY 10mm(Driven Ins)
Wormside	GORSTY COMMON ROAD FROM B4348 POOL FARM	06/09/2016	Cat2 CWAY 10mm(Driven Ins)
Wormside	GORSTY COMMON ROAD FROM B4348 POOL FARM	02/09/2016	Cat2 CWAY 10mm(Driven Ins)



Hope this helps Dave A

(Received after printing sheet)

The Original Planning Permission

Application No 151842 28<sup>th</sup> July 2015

Land at Dippersmoor Bungalow, Kilpeck, Hereford HR2 9DR

Proposed demolition of existing bungalow and garage and erection of replacement dwelling and ancillary outbuilding which includes a carport, garden store and studio in the room above

Proposed Non-Material Amendment

Application 162243 19<sup>th</sup> July 2016

Proposed non-material amendment to Planning Permission 151842 to remove first floor and reduce roof pitch of garage

**Approval of Non-Material Amendment to Planning Permission 1<sup>st</sup> August 2016**

Application No 162529 Yew Tree Cottage, The Common, Wormbridge, Hereford HR2 9DQ

Description Variation of condition 2 Ref: 152794 Two storey cottage

Simplify plans

Application Type Planning Permission

“Good afternoon Matt,

Reference planning application No 162529 Yew Tree Cottage Wormbridge HR2 9DQ

The Parish Council considered this application and raised no objections to the simplification proposed.

Best Regards Malcolm Walker Parish Council Clerk”

September 2016 Herefordshire Council

Budget Consultation 2016 29<sup>th</sup> July – 7<sup>th</sup> October 2016

Link to be emailed to Parish Councillors to enable response

September 2016 Herefordshire Council

Consultation on Review of Bus Services in Herefordshire 18<sup>th</sup> July – 16<sup>th</sup> October 2016

Link to be emailed to Parish Councillors to enable response

**13.0 Matters Relayed to the Clerk for Agenda of the next meeting**

Neighbourhood Development Plan - Presentation by Kirkwells Planning Consultants

Budget / Precept for 2017-2018

**14.0 Confirmation of the Next Meeting Time, Date & Venue**

The next Meeting will be an Ordinary Meeting of the Group Parish Council and is to be held on Monday October 10<sup>th</sup> 2016 in “The Bridges Child Care Centre” Wormbridge and will commence

**at 7.00pm.**

Meeting declared closed at 9.00pm

Signed..........

Councillor Mrs Joyce T Davies Chairman Kilpeck Group Parish Council

Date 14<sup>th</sup> November 2016